

# RECORD FOR EVALUATION OF ACCREDITATION STANDARDS

*for Initial Military Training, Reclassification Training, and Professional Military Education*

## ADMINISTRATIVE DATA

Organization being evaluated	Name:		
	Location/address:		
Accrediting agency	Name:		
Evaluator	Name:	Phone: DSN:	
	e-mail address:	Comm: (____)-____-____, ext	
	Address:		

## REPORTING FOCUS

Type of Training (Check One)	<input type="checkbox"/>	Initial Military Training	<input type="checkbox"/>	BCT	<input type="checkbox"/>	OSUT	<input type="checkbox"/>	AIT	<input type="checkbox"/>	WOCS	<input type="checkbox"/>	OCS
	<input type="checkbox"/>	Reclassification Training										
	<input type="checkbox"/>	Professional Military Education (Indicate education system)	<input type="checkbox"/>	NCOES	<input type="checkbox"/>	WOES	<input type="checkbox"/>	OES				
Areas Evaluated	<input type="checkbox"/>	Conduct of Training										
	<input type="checkbox"/>	Training Support										
	<input type="checkbox"/>	Proponent Functions										

## RECOMMENDATION

<input type="checkbox"/>	Candidate for Accreditation	<input type="checkbox"/>	Conditional Accreditation	<input type="checkbox"/>	Full Accreditation
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## REMARKS


(Attached additional comments should be keyed to item numbers.)

Conduct of Training						
Std. No.	Standard	Met	Met w/cmt	Not Met	N/A N/O	HHI
1	Institution complies with established instructor-to-student and equipment ratios.					
2	Instructors meet qualifications and have evidence of having met proponent technical certification requirements.					
3	Institution administers the required current, approved course materials (including tests) that train AC and RC Soldiers to the same task performance standard.					
4	Institution conducts training that minimizes accident risk in both training and operations.					
5	Institution conducts training that protects the environment.					
6	Institution implements sequential, progressive training by scheduling and conducting training in accordance with the mandatory training sequence.					
7	Instructors/cadre perform their instructional duties and responsibilities in accordance with regulatory guidance and lesson objectives.					
8	Students can perform to the prescribed learning objective standards.					
9	Institution provides students the opportunity to develop and demonstrate their leadership skills and knowledge in a performance-based environment.					
10	Institution uses required ranges and training areas as prescribed.					

Training Support						
Std. No.	Standard	Met	Met w/cmt	Not Met	N/A N/O	HHI
11	Institution has corrected shortcomings identified during previous accreditation evaluations.					
12	The institution is staffed and manages its manpower effectively to meet mission requirements.					
13	Institution provides required equipment, TADSS, ammunition, pyrotechnics, training material, consumable supplies, and references as prescribed.					
14	Institution evaluates and tracks instructor/cadre performance and takes action, as appropriate, to sustain, improve, and develop instructor/cadre performance.					
15	Facilities are adequate to promote learning and meet learning objectives (Includes barracks, classrooms, shop areas, ranges, training areas, and learning facilities).					
16	Institution has policies, procedures, and oversight in place to ensure effective training and administrative support.					

## Proponent Functions

Std. No.	Standard	Met	Met w/cmt	Not Met	N/A N/O	HHI
17	Institution has a Quality Assurance Program in place to conduct and ensure implementation of internal and external evaluations to improve, sustain, and develop effective education and training.					
18	Institution has an effective system in place to forecast, update, and monitor its training and leader development-related resourcing requirements.					
19	Proponent develops and maintains training products based on current and approved critical tasks and task analysis data					
20	Proponent designs and develops efficient, effective and relevant AC and RC training to the same task performance standard, using (as appropriate) live, constructive, and virtual training.					
21	Institution develops and provides valid and reliable criterion-referenced tests.					
22	Education/training reflects current Joint, Army, and Branch doctrine (e.g., COE, OPFOR) at the appropriate level and incorporates lessons learned from Combat Training Centers, unit operational deployments, and the Center for Army Lessons Learned.					
23	Institution has a Staff and Faculty Development Program in place and develops its staff and faculty to meet regulatory, institutional, and career development requirements.					
24	Institution and its subordinate training organizations develop, publish, and follow command training guidance in accordance with the Army's training doctrine.					